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# Trustee Docketing

Miscellaneous Events  
Chapter 12/13 Trustees



CM/ECF Events and Instructions

March 2019

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## Miscellaneous Events for Chapter 12/13 Trustees

### 1. Notice of Information Regarding Claim

**NOTE:** The original claim and claims register will remain as originally filed when you docket this item.

To docket a *Notice of Information Regarding Claim*:

- a) Select **Bankruptcy -> Miscellaneous Events – Trustees**;
- b) Enter Case Number and click **NEXT**;
- c) Select Notice of Information Regarding Claim and click **NEXT**;
- d) Attach the PDF of your document and click **NEXT**;
- e) Click **NEXT** two more times;
- f) Your final docket text will appear. Click **NEXT** to commit your transaction.

### 2. Final Cure Mortgage Payment

To docket a *Final Cure Mortgage Payment*:

- a) Select **Bankruptcy -> Miscellaneous Events – Trustees**;
- b) Enter Case Number and click **NEXT**;
- c) Select Final Cure Mortgage Payment and click **NEXT**;
- d) Attach the PDF of your document and click **NEXT**;
- e) Enter the DCN if there is one on the pleading;
- f) Click **NEXT** again;
- g) Your final docket text will appear. Click **NEXT** to commit your transaction.